



## ELSTEAD PARISH COUNCIL

Mrs Juliet Williams – Clerk  
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Chairman: Mr P.W. Murphy  
Email: [pwmurphy215@supanet.com](mailto:pwmurphy215@supanet.com)

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### **Councillors are summoned to attend the Annual Parish Council Meeting to be held as follows:**

Date: **Monday 20th May 2019**

Time: **7.30 pm**

Place: **The URC, Milford Road**

Members of the public who wish to raise any matters relating to Council business will be invited to do so at 7.30pm. A time of approximately 10 minutes has been set aside for question and answers. Please note that the premises are wheelchair accessible.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Election of Chair
2. Completion of Acceptance of Office Forms
3. Completion of Register of Members Interest Forms
4. Election of Vice Chair
5. Co-option
6. Roles and Responsibilities
7. Apologies for Absence
8. Declaration of Interests
9. Approval of Minutes of Previous Meeting held 15<sup>th</sup> April 2019
10. Approval of Minutes of Planning Meeting held 15<sup>th</sup> April 2019
11. Approval of Minutes of Planning Meeting held 2nd May 2019
12. Matters arising from the minutes
13. WBC Update
14. SCC update
15. NHP update
16. Our Elstead Update
17. Fencing at Jubilee Play Area
18. Defibrillator installation cost approval (new cabinet required at Spar)
19. Agreement regarding the Backland Tenancy
20. Consultation on SCC Revised Statement of Community Involvement
21. Annual Report
22. Annual Assembly
23. Annual Review of Standing Order
24. Annual Review of Financial Regulations
25. Reports and Correspondence
26. Accounts for Payment
27. Exempt Business – to the exclusion of the public and press
28. Matters raised by Members

**Juliet Williams - Clerk**

