

ELSTEAD PARISH COUNCIL

Minutes of Meeting

Monday 16th March 2015 at 7.30 pm

United Reform Church Hall, Elstead

Attendees: Cllr A. Thomas (Chairman) Cllr J. Holroyd Cllr R. Holroyd
 Cllr L. Davidsen Cllr J. Jacobs Cllr. A. Jones

Also attending were: 4 members of the public

PUBLIC QUESTION TIME

3033 It was highlighted that in the SHLAA report Federal Mogul site is shown as being in Elstead rather than Peper Harow and a question was raised about whether this may have impacted the categorisation of the village in the WBC Local Plan. It was suggested that a letter be sent to WBC highlighting these concerns and whether it would affect their assessment of the site's viability and sustainability.

3034 A problem regarding the overgrowth of vegetation on the path up from Hillcrest was highlighted. It was suggested that the owner should be informed so that action could be taken.

1.0 SPEEDING AND PARKING – PCSO JOHN FRANCIS

3035 PCSO John Francis and Matt Redmond reported that following recent speed checks in the village undertaken at differing times of the day, the results showed that faster traffic travelled through the village early morning and late evening which was in line with similar rural villages. A traffic survey is currently being arranged which will provide additional information to support any action that needs to be taken.

2.0 APOLOGIES FOR ABSENCE

3036 Apologies had been received from Cllr Murphy, Cllr Morgan, Cllr Terry, Cllr Else (WBC), Cllr Harmer (SCC) and the Clerk who were not able to attend due to personal and business commitments and ill health. These apologies were accepted by the Council. Cllr Davidsen agreed to take notes in the absence of the Clerk.

3.0 DECLARATIONS OF INTEREST

3037 No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

4.0 APPROVAL OF PREVIOUS MINUTES

3038 The minutes of the Parish Council meeting on 16th February 2015 were agreed and signed by the Chairman.

5.0 APPROVAL OF PLANNING COMMITTEE MINUTES

3039 The minutes of the Planning Committee meeting on 16th February 2015 were agreed and signed by the Chairman.

6.0 MATTERS ARISING

2639 Local Committee (Waverley) – Cllr Harmer advised that no date regarding the timing of the feasibility study preparation was available as yet but he would advise in due course. (07/14)

2715 Post Office relocation – Advice received that Post Office would be relocated to the Spar with ramp available for disabled access upon request. (02/15)

2746 Review of street maintenance – (see appendix A for full list of works) Cllr Murphy confirmed that flooding areas by the Woolpack and the triangle on Milford Road had been reported again. (12/14)

2779 Parking in Springfield – Cllr Morgan advised that the distribution of the leaflets would take place within the next couple of weeks. (02/15)

2781 Seat Repairs – **Cllr Joan Holroyd reported that repairs to the seat would take place within the next couple of weeks.** (03/15)

2805 TAG Farnborough Consultation – The Clerk reported that correspondence had been received to advise that the consultation feedback report would be available later in 2015. (02/15)

2830 Highways Localism Works – The Clerk reported that the works should be undertaken shortly. (02/15)

2882 Emergency Group Update – Cllr Thomas advised that there was no update. (12/14)

2906 WBC Local Plan – Cllr Murphy confirmed that a Parish Council response to the Local Plan consultation had been prepared and sent. (10/14)

2918 Tracys Development site – Cllr Morgan reported that WBC had confirmed that no change of use would be considered unless a proper market survey was undertaken. (02/15)

2919/ 2989 River House Cottage – Cllr Murphy reported that the WBC Planning Committee meeting to discuss the application had been deferred to allow for further investigation. It was noted that a site meeting had taken place. (02/15)

2929/ Seating Request – **Following receipt of evidence of two incidences of noise disturbances, it was agreed that the seat be removed from its current location and an alternative site be identified.** (03/15)

2930 Defibrillators – **Awaiting receipt of installation quotes from electrical contractor.** (03/15)

2947 West Hill Development – No further communications had been received from the developer. (12/14)

- 2955 Burford Lodge Extension Land – See minute reference 3042 below (03/15)
- 2957 Tanshire/Weyburn – Representatives from Linden Homes provided feedback (see reference 2984 above). (01/15)
- 2972 Change of Use Applications – Both applications had been discussed by the Planning Committee and objection notes sent to WBC. It was reported that Cllr Morgan was in communication with the planning department regarding the applications. (01/15)
- 2984 Linden Homes – Cllr Davidsen advised that there was an analysis of needs being undertaken as part of the NH Plan working group which would inform the decision making process. (02/15)
- 2985 Sewage Spillage – The Clerk reported that Thames Water had responded to the Parish Councils recent letter to advise that a camera investigation into the problem was due to take place later in the week. (02/15)
- 2990 Woolpack – Cllr Thomas agreed to speak with the owners of the Woolpack to highlight the concerns of parishioners regarding the erection outside of the Woolpack. (01/15)
- 3020 Cemetery - It was agreed that Cllr Davidsen and Richard Knight meet to discuss maintenance needs of the cemetery and building. (02/15)
- 3025 Footpath at the end of Red House Lane onto the common - Cllr Murphy agreed to speak with James Browne (SCC) to ascertain costs involved in completion of the project. (02/15)
- 3026 Closure of Footpath 64 – **Needs to remain closed at present due to undercutting of the path. SCC to consider options to reopen.** (03/15)
- 3028 Zebra Crossing - SCC Highways had advised that they had contacted the Waverley Casualty Reduction Officer at Surrey Police in order for recommendations for improved safety to be provided. (02/15)

7.0 NEIGHBOURHOOD PLAN

- 3040 It was confirmed that membership of the Steering Group had been agreed and that they had held their initial meeting. The revised Terms of Reference document was agreed for signature.

The Weyburn public meeting will take place on March 28th between 2.00 – 6.00 pm in the Youth Hall.

8.0 ANNUAL ASSEMBLY MEETING

- 3041 A draft Chairman's report had been circulated to members for amendment and approval. The meeting will take place from 7.30 pm on Wednesday 15th April in the URC with the recently appointed Neighbourhood Plan consultant in attendance to present and answer questions on the subject.

9.0 BURFORD LODGE EXTENSION LAND

3042 It was reported that there was ongoing communications with the current licensees solicitors regarding the termination of the agreement and that Mr Richard Knight was working on trees and fencing to improve the condition of the site.

10.0 RECREATION GROUND MAINTENANCE

3043 It was agreed that Burford Lodge recreation ground was in good order and that there was no need for works this year. It was agreed that the Thursley Road recreation ground did require weeding and feeding.

11.0 REPORTS AND CORRESPONDENCE

3044 In response to a question regarding the ongoing subscription to the LCR magazine, it was agreed to reduce the number of copies to five.

12.0 ACCOUNTS FOR PAYMENT

3045 The following accounts for March were presented for payment, duly authorised and cheques signed:

SSE	3339	Electricity	£40.21
Help In Elstead	3340	Grant	£300.00
Elstead URC	3341	Rent	£39.00
P. Murphy	3342	Chairmans Allowance	£225.00
A.Thomas	3343	Expenses	£30.00
R.Terry	3344	Expenses	£30.00
B.Morgan	3345	Expenses	£30.00
R.Holroyd	3346	Expenses	£30.00
J.Holoyd	3347	Expenses	£30.00
J.Jacobs	3348	Expenses	£30.00
L.Davidesen	3349	Expenses	£30.00
E. Felton	3350	Salary & expenses	£345.31
Post Office	3351	HMRC Payment	£208.80
Richard Knight	3352	Maintenance works	£787.83
Richard Knight	3353	Cemetery - marking out	£30.00
Veolia	3354		£46.80
Total			£2,232.95

13.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

None

Meeting closed at 20.30 hrs

REVIEW OF STREET MAINTENANCE

Jetting

- Drain opposite the Woolpack - This floods during heavy rain, but clears slowly afterwards. It needs further jetting to establish if there is a fractured pipe under The Green.
- Drain in Red House Lane – blocked.
- Drain outside former Chinese restaurant – partially cleared, but still causes flooding in heavy rain.

Tree cutting

- North side of Milford Road, past Burford Lodge – the trees obscuring the streetlights need cutting back
- The tree behind the old bus shelter site on the corner of Springfield and Milford Road needs taking down (overhanging pavement).

Other flooding

- Layby near the bus stop on Milford Road - Needs patching to realign the surface in order to get water to flow into the adjacent drain.
- Flooding in Springfield – SCC are to check if the drainage pipe broken by WBC has been repaired - Heavy flooding was reported here over the Christmas period.
- Thundry Farm/Fulbrook Lane - Not clear what can be done to solve this problem, as in times of flood the road is lower than the river into which the road ditches drain, so the river then starts to flood the road. Some works have been undertaken to try and improve the situation.
- Hookley Lane/Milford Road - The stream draining this area has not been cleaned out by the riparian owners, causing flooding along its length. SCC has taken over enforcement authority for such cases from the land drainage authority (WBC) where the problems affect the highway. Mr Fowler is trying to get the owners to co-operate to clean out the stream, but without success so far. Enforcement action may be necessary.
- Truxford Corner - The works carried out on the south side of the bend are satisfactory, but there is some ponding on the right of the first bend travelling south. The road surface probably needs realignment.

