

**The Parish Council Meeting of the Elstead Parish Council
was held in the United Reformed Church Hall, Elstead
Wednesday 23 April 2014, commencing at 7.30pm**

Present: Messrs Mr P Murphy (Chairman), Mrs A Thomas, R Holroyd,
A Jones, B Morgan, R Terry L Davidsen, Mrs J Holroyd,
also attending Cllr D Harmer SCC (arrived 8.10pm),
and 2 parishioners.

Apologies for absence: Messrs, Miss J Jacobs, Cllr J Else WBC.

1.0 MINUTES:

The minutes of the 17 March 2014 meeting were agreed and signed.

2.0 MATTERS ARISING

- 2554 Thursley NNR Advisory Group Meeting – The Parish Council has written to Mr Giles to press for more effective fire breaks in line with fire service advice. Mr Giles has responded that he would review the situation and advise again in due course. No further information has been provided. Still outstanding.
- 2639 Local Committee (Waverley) – The Springfield parking issue was reviewed by the committee and they agreed to recommend the funding of a feasibility study of the proposed layby. A further report will be issued when this is complete, this is still awaited.
- 2649 Football floodlights at Burford Lodge need realigning - This has been pointed out to the football management who have agreed to review it. Outstanding.
- 2658 BT infrastructure service box for broadband – The matter of the location of the BT box was raised, but the Parish Council has no power to change it. However, it would still try and get action taken. Cllr Harmer explained that the location of the box is limited by needing electricity. Outstanding.
- 2709 Hankley Users Group Meeting – This Group had been established by the MoD to provide a forum for discussion of public access issues relating to the military training areas at Hankley. It included representatives from walkers, horse riders, cyclists, local residents and Elstead and Thursley Parish Councils. Meetings would take place every three months or so. The first meeting discussed, amongst other things, a plan by the MoD to create an additional permissive route for horse riders and cyclists along the western and southern perimeters of Hankley to link up with existing routes. Further information would be provided when available.
- 2715 Post Office relocation – Mr Murphy has written to the Post Office in general support that the Post Office is needed in the village. However, concerns were raised in terms of accessibility issues for wheelchair users, opening times and

parking problems around The Green, as it is congested enough already. A response is still awaited in due course.

- 2746 Review of street maintenance – Following the recent meeting, SCC is reviewing the current outstanding highway maintenance issues. These works are a collection of items listed within previous minutes and brought together under one item as scheduled:

Jetting

- Drain opposite the Woolpack - This floods during heavy rain, but clears slowly afterwards. It needs further jetting to establish if there is a fractured pipe under The Green.
- Drain in Red House Lane – blocked.
- Drain outside former Chinese restaurant – partially cleared, but still causes flooding in heavy rain.

Tree cutting

- North side of Milford Road, past Burford Lodge – the trees obscuring the streetlights need cutting back
- The tree behind the old bus shelter site on the corner of Springfield and Milford Road needs taking down (overhanging pavement).

Other flooding

- Layby near the bus stop on Milford Road - Needs patching to realign the surface in order to get water to flow into the adjacent drain.
- Flooding in Springfield – SCC are to check if the drainage pipe broken by WBC has been repaired - Heavy flooding was reported here over the Christmas period.
- Thundry Farm/Fulbrook Lane - Not clear what can be done to solve this problem, as in times of flood the road is lower than the river into which the road ditches drain, so the river then starts to flood the road. Some works have been undertaken to try and improve the situation.
- Hookley Lane/Milford Road - The stream draining this area has not been cleaned out by the riparian owners, causing flooding along its length. SCC has taken over enforcement authority for such cases from the land drainage authority (WBC) where the problems affect the highway. Mr Fowler is trying to get the owners to co-operate to clean out the stream, but without success so far. Enforcement action may be necessary.
- Truxford Corner - The works carried out on the south side of the bend are satisfactory, but there is some ponding on the right of the first bend travelling south. The road surface probably needs realignment.

- 2747 Community groups and review of emergency plan - Due to the issues associated with the recent weather and the loss of electricity during the severe conditions, it was agreed that the Emergency Plan should be reviewed. The voluntary group met again on 22 April 2014. Mrs Thomas attended and reported that the group were seeking volunteers by the Autumn and 15 volunteers have come forward to date. Clearly they need to have terms of reference and what is deemed an emergency. These issues would be addressed in the revision of the Council's Emergency Plan. The sub-group to revise the plan would comprise Mr Murphy, Mrs Thomas, Mrs Holroyd and the Clerk. It

was also agreed to invite Sally Barclay who was on the voluntary group. The Clerk would arrange a meeting of the sub-group shortly.

- 2749 Neighbourhood plan - The Clerk had been approached by Thursley Parish Council to see if it would be prepared to undertake a joint approach with other Parish Councils. Members agreed that a joint exploration of the benefits and costs of a neighbourhood plan, in conjunction with other local parishes, should be put in hand. It was also pointed out that the development of a neighbourhood plan was likely to be time consuming and although it would be managed by the Parish Council, it would need the full involvement and support of parishioners. WBC has issued a recent paper on the matter to be reviewed in due course and progressed. It was agreed that this would be on the next agenda for review.
- 2756 It was agreed to seek tenders in relation to the request for additional drainage by Elstead Football Club to the Thursley Road Recreation Ground. Due to poor ground conditions, additional drainage could be installed to help the long term situation. This would be tendered in due course when a scheme has been reviewed. Mr Murphy reported that approximately 300 metres of drainage would be needed and a budget cost would be sought. It was also suggested to seek PIC funding, which could be obtained from WBC. Mr Morgan suggested that the PC should issue a bid for such monies.
- 2761 The sign at the village green by the tree needs to be repaired. Outstanding.
- 2776 Filming on Hankley was now complete. The film company have made a donation to the village hall of £1,000 following the approach by Mr Murphy.

3.0 FOOTPATH 62 IMPROVEMENTS

- 2777 A review would be undertaken to see what needs to be undertaken in terms of improvements required to this footpath. Mr Murphy, Mrs Thomas and Richard Knight would undertake a review of what was needed in terms of the extent, specifications and drainage implications. Once this was available a cost would be sought.

4.0 BANK MANDATE UPDATE

- 2778 It was agreed to approach the bank to advise of the changes to the signatures of the signing of the monthly cheques and other related issues.

5.0 PARKING OPTIONS IN ELSTEAD ADJACENT TO SPRINGFIELD SURGERY

- 2779 Springfield – The PC would continue to press for a parking layby opposite the surgery. However, funding would be the issue. It was pointed out that Cllr Else did not suggest that timber posts should be installed to restrict parking on the verges in Springfield as suggested previously. Obstructing the passage of heavy vehicles was also under review, as these are causing issues. Mr Morgan would approach Veolia in regard to their refuse lorries causing damage. The

School buses were also causing problems because of cars obstructing the road. Mrs Thomas would raise the routes again with the bus companies. It was pointed out that this was discussed at the JAG meeting, which was now disbanded by WBC. The best option was still to seek the road to be widened.

6.0 LOCAL COMMITTEE (WAVERLEY)

2780 Following the Local Committee held on 13 December to review the parking options for Elstead, a proposal for yellow lines at certain road junctions was put forward by SCC.

Members agreed previously that they would support yellow lines in the following areas only: at the corner of The Green opposite the Spar, opposite Chandlers corner and the corner of The Green on the Woolpack side. The Hope Street line proposed was not agreed. Cllr Harmer requested the marked up plan as agreed by the Parish Council. It was also a requirement to use conservation yellow lines. He would bring this to the attention of the Committee on the 9 May 2014.

7.0 VILLAGE GREEN SEAT

2781 A further quote has been obtained for repairs to the seat, for a cost of £300.00. It was agreed by members to proceed with the repairs.

8.0 ANNUAL PARISH MEETING

2782 Mr Murphy gave an overview of the meeting. The main item was the presentation given by Lt. Col. Ludlow of the MoD on future planned military training activities on Hankley Common. A key issue was the MoD's plans for the future of the DZ car park.

9.0 ZURICH MANAGING VOLUNTEER SEMINAR

2783 Zurich are holding a seminar on what should be considered when setting up volunteer groups. This was especially pertinent with the emergency group under review. Mrs Thomas and Mrs Holroyd would see if they could attend.

10.0 PLANNING MEETING MINUTES

2784 The minutes of the meeting held on the 24 March 2014 were noted.

11.0 REPORTS, CONSULTATIONS AND REVIEW OF DOCUMENTS

2785 The reports received were noted.

2786 SSALC has issued revised Financial Regulations and these should be reviewed by the Parish Council – Clerk to review and report back in due course.

12.0 CORRESPONDENCE

2787 Mr Murphy reported that he had received a letter of thanks from the village hall Chairman for the recent grant from the Parish Council.

13.0 ACCOUNTS FOR PAYMENT

2788 Accounts for payment:

The following accounts for April are presented for payment:		£
*	C P Newman - Salary April (net), meetings, copies, mileage, burial	407.63
*	HMRC – Tax payment Clerk	156.00
*	Maxwell & Co – Preparation of salaries	72.00
*	Surrey ALC Ltd – Subscription & LCR Annual sub	827.11
*	Mr R Stacey – Burial attendance	30.00

14.0 MATTERS RAISED BY PARISHIONERS

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15.0 MATTERS RAISED BY MEMBERS (FOR NOTING)

2789 Mrs Thomas reported that the new cycle routes presented by Mr Moxon were moving forward. Mrs Thomas would meet with Mr Moxon again in June to review and progress issues.

2798 Superfast Broadband was now proposed for Churt in June.

2799 Farnham Road needed additional repairs to the road as a matter of urgency. Cllr Harmer gave a general overview of the road maintenance issues being addressed across the county.

2800 It was agreed to replace the current signage at the Cemetery, at Thursley Rd Rec and the Croft Play Area with the new Clerk's details.

Meeting closed 22.10pm