



## ELSTEAD PARISH COUNCIL

Mrs Juliet Williams – Clerk  
Woodview,  
Red House Lane,  
Elstead,  
Surrey GU8 6DS

Email: elsteadpc.clerk@gmail.com

Chairman: Mr P.W. Murphy  
Email: pwmurphy215@supanet.com

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### **Councillors are summoned to attend the Parish Council Meeting to be held as follows:**

Date: **Monday 20<sup>th</sup> June 2016**

Time: **7.30 pm**

Place: **United Reformed Church Hall**

Members of the public who wish to raise any matters relating to Council business will be invited to do so on or around 7.50 pm following a presentation from Levanter Developments regarding the development of Pine Cottage, Peat Common. A time of approximately 10 minutes has been set aside for question and answers. Please note that the premises are wheelchair accessible.

**Juliet Williams - Parish Clerk**

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The Agenda for the meeting is set out below:

1. Completion of Declaration of Acceptance of Office Forms
2. Completion of Register of Members Interest Forms
3. Apologies for Absence
4. Declaration of Interests
5. Approval of Minutes of Previous Meeting –16<sup>st</sup> May 2016
6. Approval of Minutes of Planning Committee meeting – 4th May 2016
7. Approval of Minutes of Planning Committee meeting – 16th May 2016
8. Approval of Minutes of Planning Committee meeting – 6th June 2016
9. Matters arising from the minutes
10. Meeting of the Joint Towns and Parishes
11. Meeting with WBC Planning Department
12. Meeting with Paul Redmond, Environmental Team, WBC
13. Neighbourhood Plan
14. EER
15. Burford Lodge Reletting
16. Play Areas Sub Committee
17. Recreation Grounds - Sharks Junior Football
18. Waste Removal
19. Internal Audit Report 2015-16
20. Approval of Annual Audit Report 2015-16
21. Review of Effectiveness of Internal Audit Report
22. Mrs Tann's Retirement
23. Reports and Correspondence
24. Accounts for Payment
25. Matters raised by Members

**Juliet Williams - Clerk**

